

**HOOSAC VALLEY REGIONAL SCHOOL DISTRICT  
191 CHURCH STREET  
CHESHIRE, MA 01225**

**POSTING**

July 17, 2020

**ANTICIPATED OPENING: SCHOOL NURSE**

**Job Description:** Performs professional nursing duties as defined by implementation of a comprehensive school health program consistent with Massachusetts guidelines, regulations, statutes, and school department policies. Implements state-mandated programs such as immunization surveillance and screening programs; Maintains up-to-date comprehensive school records; Collaborates with school personnel to maintain a healthful school environment; prepares written reports for purpose of data collection regarding health room visits, mandated screenings, immunization status of students and other reports as required; Collects information about the health and developmental status of a student from the parent and/or guardian and other sources authorized by the parent and shares such information with faculty and staff if authorized to do so by the parent; Develops individual nursing care plans and emergency plans for specific students with special health care needs; Provides medically prescribed interventions, including medication and cares for ill or injured children on a daily basis; Manages the medication administration plan in the school; Administers first-aid in accordance with protocol to students and school staff, and pursues any further necessary measures to insure proper care of an accidental injury or sudden illness at school; advises on proper transportation of sick, injured or incapacitated students or staff; Maintains adequate first aid supplies in school; Serves as liaison between parent, school, health care provider and community health matters; Enforces Massachusetts guidelines, regulations, statutes, and local Board of Health policies; \* Staff training for: Epi-Pen administration and Medication delegation for field trips \* Knowledge of Google docs Mac computer software experience\* Experience using Microsoft Power Point for class presentations\* Communication with outside agencies regarding Sexual Education & Substance Abuse counseling\* Prepare and maintain student clinic records and prepare required state reports\* Establish and update health and immunization records using MMS\* Develop Individualized Health Care Plans for students on a case to case basis\* Provide health education and anticipatory counseling\* Ability to use clinical/medical equipment \* Reliable vehicle for travel trainings\* Possess basic pharmacological knowledge

**Job Requirements:** Bachelor's Degree - Valid license to practice as a Registered Nurse in Massachusetts; DESE Licensure; Current CPR certification; A minimum of two (2) full years of employment as a Registered Nurse in a child health, community health, or other relevant clinical nursing.

**Apply To:**

Aaron Dean, Superintendent  
Hoosac Valley Regional School District  
191 Church Street  
Cheshire, MA 01225

**Deadline:** July 24, 2020

It is the policy of the Hoosac Valley Regional School District that all programs, activities, courses of study, and employment opportunities are offered without regard to race, color, sex, religion, national origin, sexual orientation, gender identity, or disability.